SojournHub

VIETNAM

Vietnam work permit

Facts as at 10/10/2026

Who this is for

Foreign workers who need a Vietnam work permit alongside (or before) an LĐ visa/TRC pathway.

At a glance

A Vietnam work permit is issued by the provincial labour authority for foreign employees. A licensed local partner confirms the current rules with the authority before you pay.
Who it is for: Foreign workers who need a Vietnam work permit alongside (or before) an LĐ visa/TRC pathway.
Processing time: 10 days

Why people choose it

The work permit is separate from the visa sticker. Both are specialist routes.

Eligibility

What you need to show: Rules are set by the issuing authority and can change. Your partner confirms eligibility before you apply.
Work: Sponsored employment in Vietnam; work permit or exemption under labour rules.
Sponsor: Vietnamese employer.
Medical exam: Required
Police clearance: Required
Renewable: Yes
Renewal: The employer must submit the renewal application at least 10 days but no more than 45 days before the work permit expires. It may only be renewed once for a maximum period of up to 2 years.

Documents

Employer's written explanation of foreign labor need and request for work permit (Form No. 03)
Health certificate issued within the past 12 months
Valid passport
Police clearance certificate issued within 6 months
Two color photos (4 cm x 6 cm, white background, facing forward, bareheaded, no glasses)
Documents proving the form of employment
Documents proving qualification as a manager, executive director, expert, or technical worker

Tier Duration

Work permit term commonly up to 2 years alongside LĐ visa validity up to 2 years (MOFA)

Your quote

Fees are confirmed in your personal quote.

Approval is never guaranteed. Information available, not legal advice.
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